

Administrative Report
April 24, 2026 to May 7, 2026

Administration

1. RFQ for Fire Station deadline is May 29, 2026 @ 4PM

Engineering Department

1. 2026 Construction Update:

- a. 2026 Street Resurfacing

- i. This project includes the planning and resurfacing of approximately 5,000 lineal feet of Havemann Road and Grand Lake Road. The project will be advertised on February 10 and February 17, with bid opening scheduled for February 26 at 11:00 a.m.
 - ii. The Shelly Company was the only bidder, submitting a bid in the amount of \$548,251.25. Access Engineering reviewed the bid packet and found no mathematical errors. After reviewing the documents, it is their recommendation that the bid be accepted and that the City enter into a contract with The Shelly Company.
 - iii. The Shelly Company plans to begin resurfacing in May and will let us know when our date is placed on the schedule.
 - iv. A Pre-Construction meeting has been scheduled for April 14th @ 10AM
 - v. Weather permitting, The Shelly Company anticipates beginning work in mid-June. For safety, milling and paving operations will take place during nighttime hours, from 7:00 PM to 5:00 AM, to minimize impacts to traffic.

- vi. **NO CHANGE**

- b. Administrative Building Brick Repair

- i. Wellmann Brothers is scheduled to conduct additional water testing and continue brick repairs in April, weather permitting.
 - ii. Wellmann Brothers met us on site 3-5-26. We determined our main goal was to investigate water leaking and are conducting water dye testing within our own departments before we move to more brick repair.

- iii. **NO CHANGE**

- c. Public Works Site

- i. The Street Department is scheduled to begin work on the detention basin and associated structures at the 711 Hierholzer Street site. Weather permitting, completion is anticipated by the end of March.
 - ii. The Street Department has finished the storm work and set the detention and outfall structures. Weather permitting, they will continue excavating the detention basin area. D&M Fencing has also started the fencing project and anticipates completion by the 13th of the month.
 - iii. Public Works/Electric Site Fence Project is Complete. Public Works Continues to work on storm work and water detention basin.
 - iv. **NO CHANGE**

d. Public Works Salt Storage

- i. Planning and estimating are underway to determine the appropriate size and optimal location.
- ii. Board of Control has been approved on the Sourcewell Pricing for salt storage through Celina Tent. Requisition for P.O. has been put in.
- iii. We are currently waiting for the plans to be finalized before a construction timeline can be provided.
- iv. **NO CHANGE**

Fire Department

1. Totals since April 23, 2026:
 - a. Squad- 68
 - b. Fire- 17
 - c. Inspections- 13
 - d. Training Hours- 17
 - e. Primary squad runs for another branch- 0
 - i. Medic/EMT assists- 0
2. Totals for 2026:
 - a. Squad- 648
 - b. Fire- 144
 - c. Inspections- 57
 - d. Training Hours- 276
 - e. Primary squad runs for another branch- 0
 - i. Medic/EMT assists- 3
3. Other:
 - a. Tahoe command vehicle was ordered

Police Department

1. From last report: On April 23, 2026, officers with the Celina Police Department received information regarding suspected drug activity at Eastview Park. Officers were able to identify the individuals involved; however, the suspects fled in a motor vehicle upon observing police presence. Given that the suspects were known and in consideration of the risks associated with pursuing non-violent offenders, officers appropriately discontinued the pursuit to prioritize public safety. A warrant has been issued for the driver.
2. Update: On April 24, 2026 Celina Police Department detectives made a concerted effort to locate the suspect from the above incident. Celina detectives located the suspect in a camper at Kozy Campgrounds and did observe him in and around the camper. They called for assistance from the Grand Lake Drug Task Force, which includes Mercer and Auglaize Co. Sheriff's Offices. Since the suspect has been known to be armed and has shot at rivals in the past, Auglaize Co. Sheriff's Office assisted with their Bearcat armored vehicle. The suspect barricaded himself. Efforts to get him to surrender failed. The Bearcat was used to breach the camper. The suspect resisted arrest and was subjected to a TASER to get him under control. He is in the Mercer Co. Jail.
3. Total Police Dept. Incidents YTD: 5,854

Nature of Incident	Total Incidents	Nature of Incident	Total Incidents	Nature of Incident	Total Incidents
Abandoned Vehicle	1	Injury Accident	1	Non-Injury Accident	11
Assist Another Agency	8	Alarm	3	Animal Bite	1
Animal Complaint	3	Assault	1	Bad Check	4
Bank Detail	8	Bond Sign Charges	5	Business Checks	344
Civil	2	Court	6	Debris in/on Roadway	1
Disorderly Conduct Issues	11	Domestic Violence	2	Drugs	1
False Alarm	5	Follow Up	44	Found Property	3
Funeral Detail	1	Golf Cart Inspection	8	Menacing/Threats/Harassment	3
Industrial Accident	1	Investigate Liquor Permit	2	Juvenile Runaway	1
Juvenile Abuse	2	Lost Property	3	Mental Subject Call	2
Miscellaneous	9	Motorist Assist	1	Noise Complaint	1
Nuisance	1	Open Door/Window	5	Parking Enforcement	6
Public Information Request	24	Release from Impound	4	Returning Property	7
Sex Offense	1	Special Detail	5	Suicide Attempt	1
Suspicious Person	16	Suspicious Vehicle	13	Testing Alarms	4
Theft/Larceny	4	Special Traffic Detail	13	Traffic Stop	141
Training	1	Training Range/Firearms	1	Trespassing Report	7
Unruly Juvenile	5	Utility Need	2	Vandalism	1
Vehicle Maintenance	1	Lock Out/Vehicle	9	Warrant/Paper Service	4
Welfare Check	9			TOTAL REPORTED:	9

Parks Maintenance

1. Dump trash from parks
2. Clean restrooms
3. Prep baseball and softball fields
4. Mow parks

Public Works

1. Work on equipment
2. Shop work
3. Sweep streets
4. Poured part of parking lot at Public Works building and prep next pour
5. Dura patch alleys
6. Brush pick-up

Sewer Collection

1. Locates for utilities
2. Completed tap locations for residents with sewer issues (Locates)
3. Clean and camera storm and sanitary lines
4. Collect data for GIS
5. Fix storm pipes in streets and alleys
6. Cleaned flooding area storm lines

Customer Accounts/Meter Readers

1. Billed 2,326 customer billings
2. Shut off 13 customers
3. Sent out 218 delinquent billings

4. Sent out finals/refunds
5. Meter readers continue to train/read/set new electric meters

Water Treatment Plant

1. Water Distribution

- a. Fire Hydrant painting to continue in next month
 - i. Painted (157 of 762) hydrants red
 - ii. Painted (125 of 141) private hydrant tops blue
- b. Located waterlines to ensure no other contractors hit and damage our infrastructure
- c. Completed work orders from Utilities Office
- d. Updated water GIS map
 - i.
- e. Wawa Gas Station
 - i. Property is cleared for demo and construction
 - ii. 2" service line installed with SR 703 waterline replacement project
- f. Water main repair on Echo St (626).
- g. Coordinate with contractors at school on grade for valve boxes
- h. Located and marked JES Food waterline for Cooper Farms
- i. Grass seed main break / work areas from last fall / winter, continued
- j. Assisted Street Dept. with concrete pour @ PWB
- k. Completed updates / repairs to 1999 Dump truck
- l. Assisted Water Plant & Parks Dept. with mowing
- m. Distr. Building
 - i. Engineering quote received, add to 2028 budget
- n. 2026 Waterline Projects
 - i. 703 Watermain Replacement
 1. Awarded to Shinn Bros.
 2. June 1, start date to October 15, completion
 3. City part: \$645,000
 4. County part: \$650,000 + \$145,000 if Alternate #1 is added
- o. Continued updating Lead service line replacement program
 - i. Completed & Submitted to OEPA
 - ii. Mapping & Spreadsheet info. update due to OEPA 2027

2. Water Plant

- a. Continued weekly sampling for Microcystin analysis:
 - i. Raw Lake Water 04/28/2026 – 27.7 ug/l
 - ii. Raw Lake Water 05/05/2026 – 24.9 ug/l
 - iii. All finished water samples were Non-Detect for Microcystin Toxin
 - iv. Continued lagoon effluent Microcystin monitoring (NPDES Permit)

- v. Continued Microcystin for outside communities (Paulding, Van Wert, Delphos)
 - vi. Seasonal Microcystin testing of State monitored beaches on the lake
 - 1. Completed for the season
- b. WTP Buildings, Grounds, & Operations:
 - i. Carbon Exchange for tank #8, scheduled for July 7th, 2026
 - ii. Carbon Exchange for tank #6, completed April 28th, 2026
 - iii. GAC Facility
 - 1. GAC Tank Addition (4) Project
 - a. Engineering to be added to 2028 budget
 - iv. Lime feed system
 - 1. Getting updated price quote for third pump
 - 2. Pump shaft seal failure – some parts under warranty – on order
 - v. Water Tower SCADA
 - 1. Panels installed and operational
 - vi. Weekly, monthly and annual maintenance items completed
 - vii. Ozone system
 - 1. Chiller fans on order (2) for stock
 - viii. Annual Consumer Confidence Report (CCR)
 - 1. Update for 2025, completed and available on the city website
- 3. Water Dept. Training
 - i. AWWA District meeting - TBA
 - ii. Monthly Water Dept. staff meeting completed – 04/08/2026
 - iii. Technology Committee Meetings
 - 1. Next meeting scheduled for May 19th, 2026 (Dublin Rd. WTP)
- 4. Bryson Pool Operations
 - i. Pool season 2025
 - 1. Startup for 2026 pool year has started
 - 2. Contact made with OHD to inspect new slide
 - 3. Water heater #2 has been replaced
 - 4. One flush assembly has been replaced
 - 5. Replaced waterline inside girl's restroom to the sinks
 - 6. Parking lot seal coating
 - a. Clack sealing has started and will continue this week
 - 7. Splash pad
 - a. Parts for repairs received, install next week
 - 8. Four 3-way valves and 2 swing check valve replacement
 - a. Contractor completed installation, ready for startup

Wastewater

1. Removed algae/rags from oxidation ditch weirs
2. Received spare parts for HUBER screw presses needed for rebuilds first week of May
3. Resubmitted status report for compliance with future permitted parameters (Se, Cd, Pb, BBP) to the OEPA
4. Completed cleaning lab Mitsubishi mini-split unit; cleaned office unit, glued hub to blower wheel, blew out condensate drain
5. Removed solids from West sludge bunker drain trough
6. Mowed
7. Completed solids analysis on AD#4; transferred to sludge mixing tank; completed cake solids analysis
8. Removed plug in South polymer unit, replaced check valve; removed another plug
9. Modulated air in AD#1 to fix no air in NW corner of tank
10. Completed solids analysis on AD#1 and transferred to sludge mixing tank
11. Bypass event, submitted report to OEPA
12. Attended monthly progress meeting with Jones & Henry
13. Worked on screw pump bounce delay disable issue
14. Cleaned spare polymer check valve and reassembled
15. Submitted NS63 site application to OEPA for biosolids approval
16. Completed cleaning out both screw presses for repair; received Huber tool chest from courier; Huber repair technicians rebuilt South screw press (Operators observed/assisted with forklift); repeated process for North screw press

Electric Distribution

1. Set 2 poles
2. New Services
 - a. Underground 2
3. Service Replacement
 - a. Upgrade Underground 1
4. Street Lights
 - a. Repairs 8
 - b. Replaced 6
5. Underground Locates (OUPS) 109
6. Traffic Signals
 - a. Pour concrete for controller and set vaults- Wayne/Fountain
7. Request or Miscellaneous Jobs
 - a. Pour concrete for basketball light foundations- Bryson Park
8. Trouble Calls
 - a. 4/28/2026- 825 Hemlock, 1806 Mockingbird, 7911 SR 49- all storm related
 - b. 4/28/2026- 4 guys to Ohio City for Mutual Aid- 2.5 hours
 - c. 4/30/2026- bad primary underground- 7645 Celina Mendon
9. Large Projects
 - a. Directional bore, install wire and transformers- Fairgrounds
10. EV Charging Stations
 - a. Number of Sessions- 24
 - b. Total Length of Sessions- 63 hours 6 minutes

Income Tax – April 2026

	2024 Month-to-date	2025 Month-to-date	2026 Month-to-date	2024 Year-to-date	2025 Year-to-date	2026 Year-to-date	2026 vs 2025 Year change	2026vs 2025 Year percent
Business	204,204.29	185,847.86	225,727.81	334,890.56	334,609.83	329,451.00	(5,158.83)	(1.54)
Non-Resident Bus	30,920.24	35,575.69	24,520.67	58,001.13	82,735.04	(20,367.83)	(103,102.87)	(124.62)
Non-Resident	17,794.51	33,004.54	31,531.89	38,407.41	48,628.52	60,223.05	11,594.53	23.84
Resident	259,878.10	311,754.91	363,505.21	485,444.47	568,184.98	677,182.97	108,997.99	19.18
Non-Resident W/H	18,382.27	16,509.41	14,999.61	72,158.15	73,301.51	76,639.51	3,338.00	4.55
Withholding	505,782.34	406,402.16	400,744.41	1,865,719.63	1,931,110.46	1,916,380.39	(14,730.07)	(0.76)
Grand Total	1,036,961.75	989,094.57	1,061,029.60	2,854,621.35	3,038,570.34	3,039,509.09	938.75	0.03

	2023	2024	2025	2026
January	\$581,676.70	\$597,830.83	\$598,819.24	\$519,783.93
February	\$502,513.66	\$576,721.82	\$693,675.82	\$695,954.98
March	\$539,278.80	\$643,106.95	\$756,980.71	\$762,740.58
April	\$906,561.14	\$1,036,961.75	\$989,094.57	\$1,061,029.60
May	\$1,096,153.11	\$933,247.58	\$836,177.33	
June	\$770,037.48	\$745,178.68	\$941,059.55	
July	\$528,827.50	\$563,318.70	\$527,973.25	
August	\$639,141.86	\$484,522.22	\$581,453.58	
September	\$594,813.17	\$821,913.63	\$882,362.89	
October	\$607,545.72	\$574,212.31	\$666,238.07	
November	\$512,720.44	\$493,267.50	\$637,482.45	
December	\$578,608.60	\$733,372.49	\$622,668.30	
Grand Total	\$7,587,878.18	\$8,203,654.46	\$8,733,985.76	